



**COMPANY INFORMATION**

COMPANY NAME (SEC Registered Name)			
COMPANY NAME TO APPEAR IN BOOTH			
OFFICE ADDRESS (Preferred Billing Address)			
TELEPHONE NUMBER		FAX NUMBER	
WEBSITE		COMPANY E-MAIL	
SOCIAL MEDIA ACCOUNTS			
COMPANY TIN		VAT REG TYPE	<input type="checkbox"/> VATABLE <input type="checkbox"/> VAT-EXEMPT/NON-VAT/ZERO-RATED
PRODUCTS TO BE DISPLAYED			
TARGET BUYERS/VISITORS			
MAIN LINE OF BUSINESS	<input type="checkbox"/> MANUFACTURER <input type="checkbox"/> DISTRIBUTOR <input type="checkbox"/> DEALER/AGENT <input type="checkbox"/> RETAILER <input type="checkbox"/> OTHERS: _____		
PRODUCT BRAND/S			

**COMPANY INFORMATION**

CONTACT PERSON		DESIGNATION	
EMAIL ADDRESS		MOBILE NO.	

**CONTACT INFORMATION**

(For Billing & Collection Purposes)

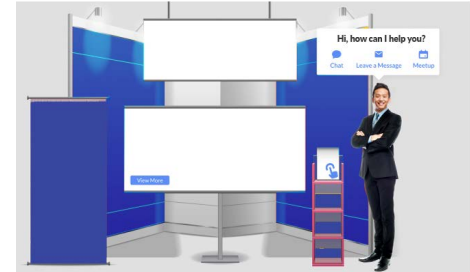
BILL TO		ADDRESS	
CONTACT PERSON		DESIGNATION	
EMAIL ADDRESS		TEL. NO.	
REMARKS			

**VIRTUAL EXHIBITION BOOTH RATE**

STANDARD RATE  
(until August 31, 2020)  
USD 1,800.00 + VAT

**STANDARD BOOTH INCLUSIONS:**

- Choose from a selection of five design templates
- 3 to 5 users / sales reps
- Live chat function
- Meetings calendar and scheduler function
- Digital fascia board with logo
- Digital banner (static image; can be linked to an existing website or e-commerce page)
- Company profile (max of 50 words)
- Contact information
- Upload maximum of three digital marketing materials (ex. Brochure, video, catalog)  
Filesize: max. of 10MB per file
- Access to standard data and analytics (to be emailed by GLMP a week after the event)



**CONTRACT DETAILS:**

**BOOTH SPACE**

NO. OF BOOTHS:		COST:	USD
		SUBTOTAL:	USD
		+12% VAT:	USD
		TOTAL COST:	USD

**Terms of Payment:**

- 50% of the total cost must be paid 2 weeks after signing of the contract form.
- The balance of 50% must be settled one (1) month prior to the commencement date of the exhibition.
- Booking of space/booth should be 1 month on or before the opening date of the exhibition shall be accompanied by 100% payment of the total cost.
- Payment of all additional fees shall be payable by the Exhibitor immediately upon presentation of the invoice by the Organizer to the Exhibitor.
- Amount not paid on due date shall earn interest at the rate of 3% month

We agree to the above information indicated and the specified terms and conditions of this contract:

\_\_\_\_\_  
AUTHORIZED SIGNATURE OVER PRINTED NAME DATE

**Breach of Contract and Withdrawal by Exhibitor:**

Exhibitors, upon submission of signed copy of the Contract Form, shall not be entitled to withdraw from the Exhibition and the deposit paid will be forfeited. When an Exhibitor cancels his space after the space has been allocated or when an Exhibitor fails to meet the payment schedule specified by the Organizer, the following cancellation charges shall apply and the relevant spaces shall be re-allocated.

- a. If notice of cancellation is received more than four months to the commencement of the Exhibition, Exhibitor shall be liable to pay 50% of the total space cost.
- b. If notice of cancellation is received less than four months to the commencement of the Exhibition, Exhibitor shall be liable to pay the FULL amount of the total space cost.

Acknowledged by Global-Link Representative (Account Officer):

\_\_\_\_\_  
AUTHORIZED SIGNATURE OVER PRINTED NAME DATE

For Global-Link's use only:

BILLING REF. NO. \_\_\_\_\_

Project Head: \_\_\_\_\_ Approved by: \_\_\_\_\_ OIC Report: \_\_\_\_\_ Accounting: \_\_\_\_\_ Operations: \_\_\_\_\_